



August 2009

To: All New and Returning Members of the EYSC
Re: **Payments for Private Coaching**

Dear Members,

We would like to take this opportunity to remind you of the correct procedures for payment of Private Coaching fees.

- An arrangement for private coaching is an agreement that is made between the coach and skater/parent and is separate from the club. The club bears NO responsibility in this agreement.
- Payments for Coaches should NOT be given to or left for office volunteers, Board members or the Club Administrator to pass onto the coaches.
- Payments to Coaches must NOT be left in the mailbox or submitted to the club office.
- Payments to Coaches must be a) given to the coaches directly, b) left in the coaches' room in their mail slots or c) mailed to the coach at their home address.

Please refer to page 16 of the East York Skating Club's Information Brochure for a full explanation of our Coaching policies and procedures.

If you need further information regarding this policy, please contact us at 416-396-2872.

Sincerely,

Mary Jane Stephenson

Michelle Belaire

Mary Jane Stephenson
President, East York Skating Club

Michelle Belaire
Treasurer, East York Skating Club